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Application for ‘Working Horse and Tractor Rally’ annually

Date:  To be held annually in March

Next rally being 19\textsuperscript{th}, 20\textsuperscript{th} March 2016

Hours of Operation: Rally 10am to 4pm, Saturday and Sunday with set up and pack up 7 days each side of event. On site camping available for registered exhibitors.

Emergency Evacuation Point: See site map point 30. An Emergency entrance for emergency vehicles only is located off Hookers Road, approx about 500 metres off South Gippsland Highway.

Types of delivery vehicles: Trucks, utes, cars with trailers.

Vehicle Access to site: Is a Vic Roads approved turning lane into Gary’s Way with turning lanes in both directions off the highway suitable for trucks. All public car parking is in an area adjacent to the public entrance to the rally grounds, with designated Disabled Parking at entrance to the Rally area. Public Car Park will be marshalled by a volunteer group of people. Truck movement from the sand quarry ceases midday Saturday.

A permanent loading ramp is available for trucks to unload tractors overseen by a designated Safety Officer. Loading ramp is in a non public area. The vehicles which are allowed entrance into the exhibition area must all arrive before 10am and have their own entrance gate into the rally site which is fenced off from public.

Expected number of public and participants would be approximately 3000 over both days. Approximately 100 people camp overnight and approximately 300 exhibitors.
Waste: 25 rubbish bins supplied and waste is removed by contractor; from site day following the event.

There is permanent toilet block (site map number 2) housing 5 cubicles for ladies and 3 cubicles and one urinal for males. 5 portable toilets on site delivered day before the rally and removed day after the rally.

There are 2 unisex showers only for use of the campers. There is a disabled toilet (site map number 3) is within the clubrooms and also a first aid room (site map number 23). There will be qualified First Aid attendants on site both days of the rally.

Number of Employees: NO PAID Employees, all volunteers

Food Vendors (site map number 19 for stall sites): have current food handling certificate. There are approximately 15 to 20 food outlets which are run by volunteer groups and/or commercial sites.

Emergency Services: First aiders on site, first aid room, Fire brigade on site Security is manned by two local Fire brigade groups on Friday and Saturday night.

All public are fenced off from exhibit areas.

Ticket Box (site map number 1) is a permanent structure approximately 3 metres by 2 metres made from wood and corrugated iron with an open front and a bench.

President of Working Horse and Tractor Rally

Pat Kennedy